



## **OGE'S EDUCATION AND COMMUNICATION AWARDS - 2010 WINNER'S CIRCLE FACT SHEET**

### **Department of Justice Bureau of Alcohol, Tobacco, Firearms and Explosives (ATF)**

#### **DESCRIPTION**

ATF developed an on-line course, "Professionalism and Ethics," to familiarize both new and current employees with Government ethics laws, regulations, and guidance and give employees an opportunity to apply what has been learned to a variety of real-life scenarios. ATF also developed a web-based course to deliver live training by ATF's Ethics Attorney to classes ranging in size from 30-45 participants. The training includes polling questions, extensive examples, and scenarios that stimulate class discussion and allow employees in any location to ask questions over the phone or through online chat.

#### **PURPOSE**

On-line training successfully leverages technology to deliver cost-effective, timely, and relevant ethics training to employees. This delivery method also allows employees to participate in the training wherever they are located.

#### **PRODUCT ADAPTABILITY**

These training initiatives can be used by any ethics program if there are no budgetary constraints. Cost savings can occur if the telephone provider adds web-based services to existing services.

#### **CONTRIBUTORS**

OGE recognizes the contributors at ATF (in alphabetical order): Ralph Bittelari, Natalie Edwards, Mario Romero, and Madeline Usera.

#### **AGENCY CONTACT**

Wendy Frederick  
Chief, Learning Systems Management Division  
(202) 648-8397  
[wendy.frederick@atf.gov](mailto:wendy.frederick@atf.gov)