

<b>Employee's Name (Print last, first, middle initial)</b>	<b>Page Number</b>
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### Part IV: Agreements or Arrangements

<b>Report Your Agreements or Arrangements for:</b>	<b>Do Not Report:</b>
<ul style="list-style-type: none"> <li>Continuing participation in an employee pension or benefit plan maintained by a former employer</li> <li>A leave of absence</li> <li>Future employment, including date you accepted employment offer</li> <li>Continuation of payment by a former employer (including severance payments)</li> </ul>	<ul style="list-style-type: none"> <li>Any agreement or arrangement related to your employment by the Federal Government</li> <li>Spouse's and dependent child's agreements or arrangements</li> </ul>

**Reportable Information** – Go to the last page to see examples of how to report agreements and arrangements.

<b>Entity with which you have an agreement or arrangement (include city and state where entity is located)</b>	<b>Terms of Agreement or Arrangement</b>
1	
2	
3	
4	

### Part V: Gifts and Travel Reimbursements

**Fill out this part only if you are filing an Annual Report. If you are a new entrant or an SGE, skip this part.**

<b>Report for Yourself, Spouse, and Dependent Child:</b>	<b>Do Not Report:</b>
<ul style="list-style-type: none"> <li>Travel-related reimbursements (items such as lodging, transportation, and food) totaling more than \$350* from any one source during the reporting period; include where you traveled, the purpose, and date(s) of the trip</li> <li>Any other gifts totaling more than \$350* from any one source during the reporting period</li> </ul> <p>*If you received more than one gift from one source:</p> <ol style="list-style-type: none"> <li>Determine the value of each item you received from that source</li> <li>Ignore each item valued at \$140 or less</li> <li>Add the value of those items valued at more than \$140; if the total is more than \$350, then you must list those items on this form</li> </ol>	<ul style="list-style-type: none"> <li>Anything received from relatives, the U.S. Government, D.C., state, or local governments</li> <li>Bequests and other forms of inheritance</li> <li>Gifts and travel reimbursements given to your agency in connection with your official travel</li> <li>Gifts of hospitality (food, lodging, entertainment) at the donor's residence or personal premises</li> <li>Anything received by your spouse or dependent child totally independent of their relationship to you</li> </ul>

**Reportable Information** – Go to the last page to see examples of how to report gifts and travel reimbursements.

<b>Source</b>	<b>Description</b>
1	
2	
3	