



FEMA



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## **FACT SHEET**

### **Adjunct Ethics Attorney Basic Training Course**

#### **DESCRIPTION**

The FEMA Chief Counsel reorganized the FEMA Ethics Office by decentralizing ethics advice and utilizing FEMA Office of Chief Counsel current program attorneys to do ethics as a collateral duty. The Senior Ethics Attorney set up an Ethics Counsel Training Program for these new adjunct Ethics Attorneys. In less than two months, the Senior Ethics Attorney designed and implemented a ten module Basic Ethics Attorney Course, including a comprehensive final exam, with certain blocks being taught by OGE staff, the OSC Hatch Act Unit Director, DHS Ethics Office Attorneys and the FEMA Senior Ethics Attorney.

#### **PURPOSE**

Train attorneys at various FEMA directorates, regions, and various other offices to provide local ethics advice.

#### **PRODUCT ADAPTABILITY**

Readily transferable to any federal agency or component to train legal counsel on spotting ethics issues, legal reviews of OGE 450 confidential financial disclosure forms, and basic ethics advice.

#### **AGENCY CONTACT**

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