



FACT SHEET

Internally Created Electronic Public Financial Disclosure System

DESCRIPTION

Farm Credit Administration's IT department and its Office of General Counsel developed an electronic OGE Form 278 filing system with electronic signature capability. When the filer is logged onto their agency computer, there is a SharePoint space where they can initiate a form. It looks just like the PDF version of the form, but it is saved to the internal computer network, not to the filer's computer. When the filer has completed the form, they apply an electronic signature. The ethics team then retrieves the forms electronically, reviews them, and then applies an electronic signature. The beauty of this system is its simplicity and it is perfect for a small agency.

PURPOSE

To increase security, accuracy, and efficiency of filing reports quickly and inexpensively.

PRODUCT ADAPTABILITY

FCA believes that every small agency can use this system.

AGENCY CONTACT

Jeffrey Pienta, Deputy Ethics Official

pientaj@fca.gov

703-883-4431