### Agency Contact:
Guy Land
guyland@arc.gov

### Appalachian Regional Commission
Office of the Federal Co-Chair

<table>
<thead>
<tr>
<th>No.</th>
<th>TRAVELER NAME</th>
<th>EVENT DESCRIPTION</th>
<th>BEGINNING DATE [MM/DD/YYYY]</th>
<th>LOCATION AND TRAVEL DATE(S) [MM/DD/YYYY-MM/DD/YYYY]</th>
<th>BENEFIT SOURCE</th>
<th>BENEFIT DESCRIPTION</th>
<th>PAYMENT BY CHECK</th>
<th>PAYMENT IN-KIND</th>
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<td>EX</td>
<td>John Smith</td>
<td>Conference on Asia-Pacific Relations</td>
<td>8/11/2011</td>
<td>San Francisco, CA</td>
<td>Pacific Rim Foundation</td>
<td>Hotel</td>
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<td>Pacific Rim Foundation</td>
<td>Meals</td>
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<td>$120</td>
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1. **TRAVELER NAME**: John Smith
2. **TRAVELER NAME**: Secretary
3. **TRAVELER NAME**: Secretary
4. **TRAVELER NAME**: Secretary
5. **TRAVELER NAME**: Secretary
6. **TRAVELER NAME**: Secretary

This report implements 31 U.S.C. § 1353. It does not supersede other reports that may have to be filed when travel expenses are accepted under other authority. For definitions and policies, see 41 CFR part 304-1.