

**Trustee Information Format - Template**

The template below provides an example of the type of information to be collected about the trustee. This information is needed to ensure the trustee meets the requirements of Subpart J of 5 CFR §2635 and in case you need to reach out to the Trustee during the life of the Legal Expense Fund.

<b>Legal Expense Fund – Trustee Information Format</b>			
<b>Trustee Name</b>	<b>Address</b>	<b>Phone Number</b>	<b>Email Address</b>
<b>Please answer “Yes” or “No” to the questions below:</b>			<b>Yes or No</b>
Are you the spouse, parent, or child of the employee beneficiary?			
Are you an employed by the Federal government?			
Are you an agent of a foreign government as defined in 5 U.S.C. 7342(a)(2)?			
Are you a lobbyist as defined by 2 U.S.C. 1602(10) who is currently registered pursuant to 2 U.S.C. 1603(a)?			
Are you substantially affected by the performance or nonperformance of the employee beneficiary’s official duties?			