<table>
<thead>
<tr>
<th>TRAVELER (Name/Title)</th>
<th>EVENT DESCRIPTION/SPONSOR/DATES</th>
<th>LOCATION AND TRAVEL DATES</th>
<th>SOURCE DESCRIPTION</th>
<th>CHECK</th>
<th>IS END</th>
<th>AMOUNT</th>
</tr>
</thead>
</table>

**Examples**

This report implements 31 U.S.C. 1359, it does not supersede other reports that may have to be filed when travel expenses are accepted under other authority. For definition and policies, see 41 CFR part 304-1.

**US Embassy Ouagadougou**

**TRAVELER (Name/Title)**

**EVENT DESCRIPTION/SPONSOR/DATES**

**LOCATION AND TRAVEL DATES**

**SOURCE DESCRIPTION**

**CHECK**

**IS END**

**AMOUNT**

**STANDARD FORM 326 (2-98)**

Prescribed by GSA/OGE (41 CFR 301-1)