

This report implements 31 U.S.C. 1353. It does not supercede other reports that may have to be filed when travel or travel expenses are accepted under other authority. For definitions and policies, see 41 CFR part 304-1.

REPORTING DEPARTMENT OR AGENCY	REPORTING PERIOD		
	APRIL 1 - OCTOBER 31 2016	OCTOBER 1, 2015 - MARCH 31, 2016	NEGATIVE REPORT

TRAVELER (Name/Title)	EVENT		BENEFITS ACCEPTED					
	DESCRIPTION/SPONSOR/DATES		SOURCE	DESCRIPTION	CHECK	IN-KIND	AMOUNT	
EXAMPLES	John Smith Secretary	Conference on Asia-Pacific Relations sponsored by Asia-Pacific Forum	San Francisco, CA 8/11 - 13/93	Asia-Pacific Forum	Hotel		X	\$280
		Pacific Rim Association	Air Transportation	X	X	825
		Meals			120
	Joyce Smith Spouse of Secretary	Conference on Asia-Pacific Relations sponsored by Asia-Pacific Forum	San Francisco, CA 8/11 - 13/93	Asia-Pacific Forum	Air Transportation	X		\$825
			Pacific Rim Association	Meals		X	120	
NAME	DESCRIPTION	LOCATION						
No invitational travel during this period								
TITLE	SPONSOR	DATES						
	DATES:							
NAME	DESCRIPTION	LOCATION						
TITLE	SPONSOR	DATES						
	DATES:							
NAME	DESCRIPTION	LOCATION						
TITLE	SPONSOR	DATES						
	DATES:							
NAME	DESCRIPTION	LOCATION						
TITLE	SPONSOR	DATES						
	DATES:							