

UNITED STATES OFFICE OF
GOVERNMENT ETHICS



March 1, 2016

Lewis Larsen
President and Designated Agency
Ethics Official
James Madison Memorial Fellowship Foundation
1613 Duke Street
Alexandria, VA 22314

Dear Mr. Larsen:

As a result its inspection of the James Madison Memorial Fellowship Foundation (Foundation) ethics program, the United States Office of Government Ethics (OGE) issued four recommendations in its April 2015 inspection report. In January 2016, OGE conducted a follow-up review which resulted in the closing of three of the recommendations. During the follow-up review, OGE also found that the Foundation had partially satisfied the requirements of the remaining recommendation. In February 2016, the Foundation submitted to OGE the DAEO's 2012, 2013 and 2014 annual public financial disclosure reports. Therefore, the one remaining recommendation is now closed.

	Recommendation	Agency Action	Status
2	Collect the DAEO's 2012, 2013 and 2014 annual public financial disclosure reports, as required by 5 C.F.R. § 2634.202(g), and submit copies of the reviewed reports to OGE, as required by 5 C.F.R. § 2634.602(c).	The Foundation has collected and submitted to OGE the DAEO's 2012, 2013 and 2014 annual public financial disclosure reports.	Closed

Thank you for your assistance during the follow-up process. We encourage you to contact your OGE Desk Officer for any future ethics program support.

Sincerely,

Dale Christopher
Deputy Director for Compliance