

**SEMIANNUAL REPORT OF PAYMENTS ACCEPTED FROM A NON-FEDERAL SOURCE**

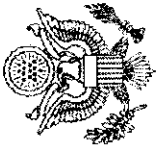
Form Approval No.:  
**0416-GSA-SA**

PAGE 1 OF PAGES

This report implements 31 U.S.C. 1353. It does not supersede other reports that may have to be filed when travel or travel expenses are accepted under other authority. For definitions and policies, see 41 CFR part 304-1.

REPORTING DEPARTMENT OR AGENCY  ECA-IIP/EX	REPORTING PERIOD		
	X OCTOBER 1 - MARCH 31 (Year) 2013	APRIL 1 - SEPTEMBER 30 (Year)	NEGATIVE REPORT

EXAMPLES	TRAVELER (Name/Title)	EVENT DESCRIPTION/SPONSOR/DATES	LOCATION AND TRAVEL DATES	BENEFITS ACCEPTED				
				SOURCE	DESCRIPTION	CHECK	IN-KIND	AMOUNT
	John Smith Secretary	Conference on Asia-Pacific Relations sponsored by Asia-Pacific Forum.	San Francisco, CA 8/11 - 13/93	Asia-Pacific Forum Pacific Rim Assoc.	Hotel Air Transportation Meals	X	X X	\$280 825 120
	Joyce Smith Spouse of Secretary	Conference on Asia-Pacific Relations sponsored by Asia-Pacific Forum.	San Francisco, CA 8/11 - 13/93	Asia-Pacific Forum Pacific Rim Assoc.	Air Transportation Meals	X	X	\$825 120
	NAME  Amb. Alberto M. Fernandez	DESCRIPTION High Level Conference: "Empowering Local Actors to Prevent Violent Extremism"	LOCATION Brussel, Belgium	European Commission				\$
	TITLE  Coordinator	SPONSOR	DATES 01/27/2013-01/30/2013		Air Transportation			\$1915.60
		DATES:						\$
	NAME	DESCRIPTION	LOCATION			X		\$
	TITLE	SPONSOR	DATES					\$
		DATES:						\$
	NAME	DESCRIPTION	LOCATION					\$
	TITLE	SPONSOR	DATES					\$
		DATES:						\$
	NAME	DESCRIPTION	LOCATION					\$
	TITLE	SPONSOR	DATES					\$
		DATES:						\$



United States Department of State

Washington, D.C. 20520

ACTION MEMORANDUM

DATE: January 14, 2013

UNCLASSIFIED

**TO:** ECA-IIP/EX – Manuela Tantau

**FROM:** R/CSCC – Alberto M. Fernandez, Coordinator

**SUBJECT:** Request to accept invitational travel, lodging and meals

**Recommendation:** That you approve the acceptance of an officer of invitational travel that has been made to me by the European Commission. The offer meets the requirements of 2 FAM 962.

Approve AM 1/14/13 Disapprove \_\_\_\_\_

**Background:** Commissioner Malström invited me to speak at the “Empowering Local Actors to Prevent Violent Extremism” high level conference in Brussels, Belgium from January 28-January 29, 2013. The purpose of the conference is to provide participants with an increased understanding and knowledge on how national authorities, civil society organizations and practitioners can effectively contribute to the prevention of terrorism, including violent extremism and radicalization. This summit was developed and will be hosted by the European Commission.

After I accepted the invitation the European Commission offered to pay for round-trip transportation from Washington, DC to Brussels, Belgium in the amount of \$1467.40.

The European Commission is a bi-lateral foreign government partner and therefore not a registered lobbyist. The mission of the European Commission is to propose legislation, implement European Union policies, enforce European Union law and negotiate in the international arena.

UNCLASSIFIED

# E2 Travel Authorization

12 Jun 2013 @ 09:39:25

PRIVACY ACT NOTICE: The following information is provided to comply with the Privacy Act of 1974(P.S. 93-579). The information requested on the form is required under the provisions of 5 U.S.C. Chapter 57(as amended), Executive Orders 11609 of July 22, 1971, and 1102 of March 27, 1962, for the purpose of facilitating authorization action and the request for advance of funds for travel and other expenses to be incurred under administrative. The information contained in this form will be used by the Federal agency officers and employees who have a need for such information in the performance of their duties. Information will be transferred to appropriate Federal, State, local, or foreign agencies when relevant to civil, criminal or regulatory investigations, or prosecutions. Failure to provide the information required will result in delay or suspension of the processing of this form.

## Authorization Information

Document Number 10963T9724 Trip Status Closed Voucher Authorization Id 5703229 Type of Authorization Trip-by-Trip Authorization

Traveler ALBERTO M FERNANDEZ Burke, VA Official Duty Station Burke, VA Title Burke, VA Travel Charge Card No

Mailing Address 9816 Spillway Court Va 22015 US Office Phone 202 736-7560 Home Phone N/A

Type of Travel Conference Travel Purpose Empowering Local Actors to Prevent Violent Extremism Estimated Dates of Travel 2013-01-27 thru 2013-01-30

## Authorized Itinerary

Arrive	Depart	Time	Location	Car	Hotel	Mode	Notes
2013-01-27	2013-01-27	N/A	Washington, DC	NONE	No	CP	
2013-01-28	2013-01-30	N/A	Brussels, BEL	NONE	Yes	CP	Temporary Duty, LDG \$196, M & IE \$154
2013-01-30	2013-01-30	N/A	Washington, DC	NONE	No	NONE	

PA-C = Government auto available and committed  
 PA-NA = Government auto not available  
 PA-NC = Government auto available and not committed

## Authorization Expense Totals

Transport	Lodging	Meals & Incidentals	Car Rental	Local Transport	POV	Misc	Grand Total
0.00	392.00	539.00	0.00	200.00	0.00	89.00	1,220.00

## Authorization Accounting Information

Accounting String: Object Code CBA Amount Travel Charge Card Amount Traveler Amount Auth Amount

Accounting String

Segment Names: Agency/Bureau/Begin Budget Fiscal  
 Yr/Appropriation/Bureau/Allotment/Operating  
 Allowance/Function/Object/Project/Property/Organization/Reporting  
 Category/Obligation Number

1900/2013/19\_\_3401130007/IIIP/1096/NA/2101/2120/NA/NA/011411/NA/10963 2120 0.00 0.00 1,220.00 1,220.00

T9724

Object Code CBA Amount Travel Charge Card Amount Traveler Amount Auth Amount

0.00 0.00 1,220.00 1,220.00

Authorization Expense Summary

Location	Expense Category	Expense Type	Amount	Expense Reimbursement Type
Brussels, BEL	Local Transport	Taxi	200.00	
Brussels, BEL	Lodging	Lodging	392.00	Perdiem
Brussels, BEL	Meals & Incidentals	Meals Perdiem	539.00	Perdiem
Brussels, BEL	Misc	Excess Baggage Fees	50.00	
Brussels, BEL	Misc	Telephone (Business)	25.00	
Washington, DC	Misc	Voucher Transaction Fee	14.00	

Authorization Remarks

Remark Details

Voucher Remarks - Voucher ID: 5703229(1)

Traveler - FERNANDEZ, ALBERTO M

February 06, 2013 at 12:35 PM

I hereby assign to the United States any right I may have against any parties in connection with reimbursable transportation charges described below, purchased under cash payment procedures (41CFR 101-41.203-2). I certify that this voucher is true and correct to the best of my knowledge and belief, and that payment or credit has not been received by me.

## Authorization History

Date	Action
16JAN13 Wed 10:56AM	Current status New Authorization
16JAN13 Wed 10:56AM	Created by DORA L ARMSTRONG for ALBERTO M FERNANDEZ
16JAN13 Wed 11:04AM	Current status: Pending Authorization Approval
16JAN13 Wed 11:04AM	Trip ID 5703229 submitted to SECAII - ECA-IIP - APPROVED - AUTH APPROVAL Approver by ARMSTRONG, DORA L
16JAN13 Wed 01:33PM	SLAYTON, CORNELIUS E locked document for Approval.
16JAN13 Wed 01:33PM	Trip ID 5703229 Approved By SECAII - ECA-IIP - APPROVED - AUTH APPROVAL Approver SLAYTON, CORNELIUS E
16JAN13 Wed 01:33PM	Trip ID 5703229 Submitted to SECAII - IIP - FUNDS AVL - AUTH APPROVAL by System
17JAN13 Thu 08:10AM	SIMS, MICHELE L locked document for Approval.
17JAN13 Thu 08:15AM	Current status: Authorization Approved
17JAN13 Thu 08:15AM	Trip ID 5703229 Approved By SECAII - IIP - FUNDS AVL - AUTH APPROVAL Approver SIMS, MICHELE L
17JAN13 Thu 08:15AM	Agency successfully notified of event: TripAuthorizationApproved for trip 5703229
17JAN13 Thu 08:15AM	Obligation Request Approved by DOS for Trip Id: 5703229
06FEB13 Wed 08:39AM	Trip 5703229 Voucher 1 current status: Pending Voucher Approval
06FEB13 Wed 08:39AM	Voucher ID 1 submitted to FERNANDEZ, ALBERTO M Approver by ARMSTRONG, DORA L
06FEB13 Wed 12:35PM	Voucher 1 approved by Approver FERNANDEZ, ALBERTO M
06FEB13 Wed 12:35PM	Voucher 1 submitted to SECAII - ECA-IIP - FUNDS DISB - VCH APPROVAL Approver by System
08FEB13 Fri 07:31AM	ARMSTRONG, DORA L locked Voucher(1) for Approval.
08FEB13 Fri 07:31AM	Trip 5703229 Voucher 1 current status: Voucher Awaiting Payment
08FEB13 Fri 07:31AM	Voucher 1 approved by SECAII - ECA-IIP - FUNDS DISB - VCH APPROVAL final Approver ARMSTRONG, DORA L
08FEB13 Fri 07:31AM	Agency successfully notified of event: TripVoucherApproved for trip 5703229, voucher 1
08FEB13 Fri 07:31AM	Trip 5703229 Voucher 1 current status: Closed Voucher
08FEB13 Fri 07:31AM	Current status: Closed Voucher
08FEB13 Fri 07:31AM	Voucher Request Approved by DOS for Trip Id: 5703229, Voucher:1

## Audit/Approver Information

Action	Official	Date / Time
Approved [SECAII - ECA-IIP - APPROV]	SLAYTONCE[SLAYTON,CORNELIUS]	2013-01-16
Approved [SECAII - IIP - FUNDS AVL]	SIMSML[SIMS,MICHELE]	2013-01-17